

Minutes

Kingston Fire District
Board of Wardens' Meeting
22 July 2010

Present: Wardens Donald Cobb, Robert Ferraro, Elizabeth McNab and Vincent Rose, Tax Collector Linda Mendillo, Treasurer Thomas Vignali, Chief Nathan Barrington, District Manager Jodi Hall.

Absent: Warden Lorraine Horton and Bob Drapeau, Director of Public Safety & Emergency Management URI

Call to Order: President McNab called the Board of Wardens' Meeting to order at 6:40 p.m.

Information/Comments/Questions from the Public: There was no information, comments or questions from the public.

Approval of Minutes: Wardens' Meeting, 06/24/10

Motion: Rose made and Ferraro seconded a motion to accept Minutes from the Wardens' Meeting, 06/24/10

The motion passed unanimously.

Tax Collector's Report:

Motion: Rose made and Cobb seconded a motion to accept the Tax Collector's Report.

Mendillo presented the written report.

The motion passed unanimously.

URI Report:

Drapeau was not present and no report was submitted.

Chiefs' Report:

Motion: Rose made and Ferraro seconded a motion to accept the Chief's Report.

Barrington presented the written report and it was reviewed. Brought up in the discussion and report was the Fire Detail at the Kingston Hill Bookstore. The RI Emergency Response Fee Schedule was presented for information on invoicing. The bids for the Grant awarded for air packs along with a brief written report from Deputy Chief Tom Reed was presented. It was suggested that the bid be awarded to Shipman's Fire Equipment.

The motion passed unanimously.

Motion: Ferraro made and Cobb seconded a motion to charge a one time Administrative Fee for the Kingston Hill Bookstore Detail of Two Hundred Fifty 00/100 Dollars (\$250.00) based on the estimate of at least 8 hours of administrative time will be needed to complete payroll and billing etc.

The motion passed unanimously.

Motion: Cobb made and Rose seconded a motion to approve using the RI Emergency Response Fee Schedule for billing for the Kingston Hill Bookstore Detail.

The motion passed unanimously.

Motion: Rose made and Ferraro seconded a motion to bill for foam, equipment damage, food and water for the Kingston Hill Bookstore Detail.

The motion passed unanimously.

Motion: Rose made and Cobb seconded a motion to award the bid for the air packs to Shipman's Fire Equipment.

The motion passed unanimously

Treasurer's Report:

Motion: Rose made and Ferraro seconded a motion to accept the Treasurer's Report.

Vignali presented the written report discussion was held.

The motion passed unanimously.

Motion: Rose made and Cobb seconded a motion to modify the 2010-2011 Budget for revenues to be received from URI per the Cooperative Agreement. The amendment will reduce the line item for miscellaneous income by Two Hundred Eleven 00/100 Dollars and that will be allocated to the URI line item.

The motion passed unanimously.

Finance Committee:

Brief discussion was held on the status of the Finance Committee meetings. The District and URI are currently working on putting together a new contract by December 1, 2010. Discussion is being held on whether or not 2 years is enough of a time period for the contract. Currently, they are not changing any of the wording in the current contract.

No motion was made.

New Business:

There was no new business on the Agenda

Old Business:

Visa - status: Hall told the Board that currently a meeting is being set up with the Bank Representative, herself, Vignali and at least one Board member to get more detail of the proposed Visa card program.

No motion was made.

Strategic Plan (notes) – This is to be put on the Agenda for the August Workshop.

No motion was made.

Policy and Procedure:

Vehicle Response Policy: This is to be put on the Agenda for the August Workshop.

No motion was made.

Communications: There were no communications

Information: It was suggested that the NIMS course be completed by the Board at the September Workshop.

Next Meetings:

- 12 August 2010 at 6:30 p.m. – Workshop
- 26 August 2010 at 9:00 a.m. – Finance Committee Meeting
- 26 August 2010 at 6:30 p.m. – Wardens' Meeting
- 09 September 2010 at 6:30 p.m. – Workshop
- 23 September 2010 at 6:30 p.m. – Wardens' Meeting

Motion: Rose made and Cobb seconded a motion to adjourn the meeting.

The motion passed unanimously.

The meeting was adjourned at 8:06 p.m.

Respectfully submitted,

Jodi Hall
District Manager